

**MINUTES OF A MEETING OF THE GOVERNING BODY OF
NETHER ALDERLEY PRIMARY SCHOOL
HELD AT THE SCHOOL ON
THURSDAY 26th MARCH 2015 AT 6.30pm**

Governors Present:

Mr John Brooks	Chair
Mr Richard Craven	Head teacher
Mrs Barbara Spooner (community)	
Mrs Wendy Simpson (community)	
Mrs Sophie Harrison-Moody (parent)	
Mrs Nina Mowforth (parent)	
Mrs Amanda Worthington (parent)	
Mrs Anne Marsh (staff)	
Mr Andy Brady (staff)	

Also in attendance: Debbie Bullivant Clerk to the Governors

PART ONE – NON-CONFIDENTIAL BUSINESS

1. APOLOGIES AND ADDITIONAL AOB

Apologies received and accepted from Mrs Katie Roche and Rev James Milnes

2. PART ONE MINUTES

The part one minutes of the meeting held on 27th November 2014 were confirmed as a correct record, and signed by the chair.

3. MATTERS ARISING

- **SIP Visits**

The decision on future SIP visits has been deferred to the next FGB meeting.

4. CHAIR'S ACTIONS

It was agreed that the Chair of Governors be given authority to take actions on behalf of the governing body, if necessary, in emergency or urgent situations.

5. PART ONE REPORTS FROM COMMITTEES

Copies of reports shared.

ICT

Q: Has the IPad order been placed?

A: Yes the order is in progress.

Q: Is there any other progress on ICT?

A: Yes, AB visited a school in Birmingham today to look at dual boot up in action.

The scheme once in place could last for around 6 years.

Q: Will it be expensive?

A: There will be a cost in replacing classroom computers, and the server may need updating.

School Garden

Governors toured the new school garden.

Solartec

A meeting with the company has been planned for this Monday.

Staff Disqualification Declarations

Action: RC to organise.

Staffing

- Class 1 – Job share post. Three applications have been received.
- Admin Post – No progress at present.
- Lunchtime helper – No applicants to date.

The staffing structure has been updated and a copy shared with governors.

Budget

Draft budget has been agreed.

6. PART ONE HEADTEACHER'S REPORT

Part one of the headteacher's report contained the following matters:

- Community Links
- Complaints
- Curricular review – ICT

- Exclusions
- Finance
- Home School Links
- Partnership Work
- Pupils Achievement
- School Visits Approval
- Visitors to School

7. MATTERS ARISING FROM THE HEADTEACHER'S REPORT

Finance

Governors discussed the items which are not yet included in the budget, but highlighted in the report.

Sessions for Reception Parents

The recent sessions involving reception parents in school activities have been very positive.

Parent pay

Parent Pay is now up and running. There have been some teething problems and the texting system may need to be reviewed.

Action: Agenda item for next committee meeting, RC/JB.

EI/ICT

The office is receiving support from Fallibroome with this new finance system. ICT issues revolving around E1 have not helped progress. ICT support is improving and laptops have now been imaged.

Q: New Fallibroome HR officer visit – what was the purpose of visit?

A: The new HR Officer has visited both primaries in the MAT to catch up on HR and tour both schools.

8. SCHOOL DEVELOPMENT PLAN

Copy shared with governors.

Governor's training

There have been some problems with the Modern Governor on-line training module on Safeguarding. If these cannot be resolved, there will be a need to look for an alternative.

The headteacher has recently completed safer recruitment training.

Action: Audit of training needs and skills to be completed – Governors.

Action: Chair to look at NGA audit template. JB.

Achievement of Pupils

Interventions are in place as required and the provision for high achievers is on track.

Writing moderation will take place after Easter.

Q: Is this in-house?

A: Yes, apart from end of key stage which will be independent.

Maths

Lowest results were seen in maths at end of key stage last year.

A new scheme has been purchased and seems to be going well.

Quality of Teaching

Action: Documentation needs to be updated to reflect curriculum changes.

IT

IT is now catching up with proposed plans.

9. DIRECTOR'S REPORT

The Director's Report for the Spring Term contained the following matters:

1. Governance and Liaison update
2. Summary of what schools must publish on-line.
3. Ofsted Annual Report – North West
4. Ofsted Alerts
5. March – School Celebration Month
6. PE and Sport Premium
7. Child Sexual Exploitation
8. Keeping Children Safe in Education – Statutory Guidance
9. Preventing and Tackling Bullying
10. Virtual School for Carried for Children
11. Finance Update 2015/16 DSG Settlement, Notice of Concern
12. 2014/15 – Schools Capital Funding Update
13. School Admissions 2016/17
14. Report from Effective Pre-School Primary and Secondary Project.

The clerk highlighted to governors a number of issues including:

- The comprehensive list of items schools and governors should publish on-line.
- The various Ofsted alerts to guidance that has been updated.
- PE and Sports funding will be available until 2020
- The need for all safeguarding and whistleblowing policies to reference "Keeping Children Safe in Education".

10. SCHOOL POLICIES

The following policies have been given to governors for review:

- Safeguarding
- Sex and Relationships
- Health and Safety

11. PLANNED RESIDENTIAL VISITS

The Y 5 /6 residential planned for 14th – 16th September 2015 to Robinwood in Cumbria was approved by governors pending risk assessments.

12. MEETINGS

Sub –committee meeting dates

14th May 2015 at 7pm

Full Governing Body meeting dates

Summer Term

25th June 2015 at 6.30pm

Future dates to be decided at summer FGB meeting.

13. PLANNING FOR NEXT MEETING

- Safeguarding review and report
- SEN review and report
- Curricular reviews- Maths and English.
- Self-evaluation – Governors.

Action: Agenda items for next meeting RC/JB.

14. ANY OTHER BUSINESS

MAT

Q: Has delegation within the MAT been decided?

The delegation within the MAT is currently being discussed but it is not expected that Nether Alderley will be looked at in detail.

It is likely another primary school may join the MAT.